

To

The _____

Subject: Application for the Post of _____

Respected Sir,

According to credible sources, there are a few vacancies in your sort administration.

I would like to offer my skills to one of them. My contact information and other biographical information are provided here.

Applicant Name: _____

Father / Husband Name: _____ photo

Date of Birth: _____

Gender Male / Female

CNIC: _____

Address: _____

Qualification: _____

Experiences: _____

Domicile: _____

Postal Address: _____

If I have the opportunity to work for your recognized administration, you can be sure that I will impress my superiors with my diligent, trustworthy, and effective work.

I sincerely hope you will give consideration to my request and do me the favor of hiring me for the position.

Date: _____

Signature: _____