#### IMPORTANT INSTRUCTIONS FOR CANDIDATES FOR FILLING APPLICATION FORM

Detailed instructions are available on web site www.bpsc.gob.pk

Carefully read the instructions before filling the Balochistan Public Service Commission Application Form for posts.

#### 1. Filling of Application Form

- The application form must be filled in carefully and legibly in capital letters. No column of the application form should be left blank/unfilled. If any column is not applicable, please write Not Applicable or "N.A" or draw a line across it. A candidate must satisfy the Commission on his/her eligibility in all respect in terms of the recruitment rules governing the post applied for. In case any serious deficiency is observed in the eligibility of a candidate at any stage, the Commission may cancel his/her candidature and/ or withdraw nomination of the ineligible candidate, as the case may be.
- ii) For each post a separate application form should be submitted and prescribed examination fee should also be paid separately. The Commission reserves the right to interview any number of candidates at the top of the merit list drawn against each post from concerned zones on the basis of result of written/MCQ's examination/tests.

#### 2. Submission of Application Form

- i) The application form must be submitted to the Secretary, Balochistan Public Service Commission on or before the closing date given in the advertisement. Application received in office of the Commission after last date fixed for the receipt of applications sent by posts will not be entertained.
- ii) Those candidates who are already in service, (Government or Semi Government, or other Organizations) should route their applications through their departments with the departmental permission attached with the application form.
- iii) Ex-Defense personnel should route their applications through the Ministry of Defense.

#### 3. Application / Examination Fee

Fee for all the posts should be deposited under the Head "C02101-ORGAN OF STATE EXAM FEE BALOCHISTAN PUBLIC SERVICE COMMISSION "on treasury challan of (Green Colour Only). Fee structure may be perused below:-

01	For B-15 and Below Posts.	Rs. 400/-
02	For B-16 and B-17 Posts.	Rs. 600/-
03	For B-18 Posts.	Rs. 1000/-
04	For B-19 and B-20 Posts.	Rs. 2000/-
05	Competitive Examination.	Rs. 1000/-
06	Departmental Examination AC/ Tehsildar.	Rs. 1000/-
07	Departmental Exam: Treasury Accountant.	Rs. 1000/-
08	Detail Marks Certificate.	Rs. 200/-

- ii) Candidates who are applying from places where Treasuries are situated may deposit the exam fee in Government Treasuries or in a branch of National Bank of Pakistan and attach the duly deposited treasury challan in original with the application form. In Quetta, the fee should be deposited in the State / National Bank of Pakistan.
- iii) Cash, Postal Orders, Cheques, Money Orders and Bank Drafts will not be accepted by the Commission.
- iv) Neither any claim for refund of Fee will be entertained nor it will be held reserve or at credit for another test or selection on the pretext of non-appearance in the test or ineligibility of the candidate. Candidates should, therefore, satisfy themselves before depositing the fee that they are eligible in all respects.

#### 4. District of Local/Domicile:

Local/Domicile Certificate from the Competent Authority of his/her District should be submitted by the candidate. District and Division/Zone of Local/Domicile, mentioned under the relevant column, should tally with the Local/Domicile Certificate actually possessed by the candidate. A married female candidate not already in Government service and desires to apply on the basis of local/domicile of her husband should submit the local/domicile certificate of her husband containing her name. In case of in service candidates, the local/domicile certificate endorsed in service record of department will be accepted.

#### 5. Disabled Candidate:

If a candidate claims to be a Disabled Person, he/she will have to submit certificate of disability issued by the Competent Authority. Any claim against Disable Person's quota will be admissible only if a vacancy has been advertised for Disable Persons.

#### 6. Age Relaxation:

Those candidates who are over age, they should apply to the Competent Authority for grant of age relaxation with in the closing date for receipt of application and copy of application should be attached with the application form, the Commission may process and accept the application provisionally **subject to production of formal order of age relaxation**. However, formal approval/order must reach BPSC office before the date of conduct of written test/examination for the post **applied**.

#### 7. Distinction Certificate:

Certificate of distinction/ positions about standing 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> in University/Board Examination in the required qualification must be attached with the application form. No credit will be given without a proper certificate from the Controller of the Examination of the University/Board.

#### 8. Prescribed Education Qualification:

The prescribed educational qualification must have been acquired on or before the closing date for receipt of application being a condition of eligibility.

#### 9. Prescribed Experience Certificate(s):

Unless otherwise prescribed in the recruitment rules, the requisite/ prescribed experience (with necessary valid documentary proof) means **the post qualification experience gained in a regular, full time paid job.** The experience as part time, honorary, apprentice and internee will not be considered/ counted as experience.

#### 10. One attested Copy of following Testimonials to be supplied with application form:

(a) Five (5) passport size latest photographs (Female candidates also) (b) Computerized National ID card (c) Original Treasury Receipt (Green Colour) and its photocopy (d) Matriculation to final academic qualification (Certificate and Degrees) along with details marks sheets (e) Local/ Domicile certificate (f) Experience/Service certificate(s) (g) Departmental Permission certificate (h) Three Character Certificates(One from Head of last attended Educational Institution and two from different Gazetted Officer For Fresh Candidate) (i) Photocopy of filled one page application form.

#### Warning

A candidate who knowingly furnishes any information or particulars which are false or suppresses material information, or attempts to influence the Commission, or officers or members of the staff of the Commission, or tries to obtain support for his/ her candidature by improper means, or deliberately submits forged certificates, or tempers with the entries in his or her age, educational certificates, or misbehaves in the examination hall, or uses unfair means, or uses objectionable language, or is found guilty of misconduct during the examination/ test/ interviews shall be disqualified from this examination or subsequent examination/ selections. He/ she could also be debarred from future employment.

Note: Canvassing in any form will disqualify a candidate

### Government of Balochistan

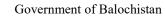


# BALOCHISTAN PUBLIC SERVICE COMMISSION Smungli Road, Quetta Cantt: For o

Website: <u>www.bpsc.gob.pk</u>	E-mail: info@bpsc.gob.pk
Fax: 081-9202672, Phone: 08	1-9201498, 081-9201601
	APPLICATION FORM

	No.
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(i) Name. \_

## BALOCHISTAN PUBLIC SERVICE COMMISSION

Smungli Road, Quetta Cantt:

Website: <a href="www.bpsc.gob.pk">www.bpsc.gob.pk</a> E-mail: info@bpsc.gob.pk

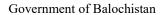
Fax: 081-9202672, Phone: 081-9201498, 081-9201601

#### DEPARTMENTAL PERMISSION CERTIFICATE

# FOR USE OF GOVERNMENT SERVANTS/SEMI: GOVERNMENT SERVANTS THE FOLLOWING PARTICULARS SHOULD BE FILLED IN BY THE CANDIDATE

(ii) Compu	uterized N.I.C. No	•				
(iii) Father	's Name					
(v) Post ap	oplied for					
(vi) Comm	ission Advertisen	ent No				
separately. Service C	Necessary depart	mental permissio nungli Road, Q	on for applying for the	sion, Quetta for the above n post may kindly be forwarde closing date for submiss  Signature of Applicant:	ed to the Secretary	, Balochistan Public
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				Signature		
Date:				Stamp		
				Name		

**Note:** The signing authority of the above permission should please ensure that all the blank spaces meant to be filled in by the Department are accurately filled in. If a departmental candidate/employee is selected/ nominated by the Commission, the parent Department of that candidate shall be bound to relieve him/her to enable him/her to join the post for which he/she has been recommended by the Commission.





# **BALOCHISTAN PUBLIC SERVICE COMMISSION**

Smungli Road, Quetta Cantt:

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E-mail: info@bpsc.gob.pk Fax: 081-9202672, Phone: 081-9201498, 081-9201601

### SUBJECT'S OPTION FORM

# TO BE FILLED IN BY THE CANDIDATES FOR COMPETITIVE EXAMINATIONS ONLY

			t for applying of Compecting optional subjects	etitive Examination. Read instr s.	ructions on the backsic	de of Subject's Option							
	1. 2. 3.	Section	nistan Civil Services –E n Officer (B-17). onal Forest Officer (B-	Executive Branch (B-17) Office	er.								
columns	s provided l			t the conditions and syllabus en hed with the application form of		gives his option in the							
1.	Each candidate should give his/her option for language paper of the Compulsory Subject (only for PCS executive candidates).												
		N.A	AME OF COMPULS	ORY SUBJECT	OPTION	AL LANGUAGE							
		Urd	General paper includu/Sindhi/Balochi/Pash										
3.	Each candidate should select & give below the three (3) optional subjects for BCS-EB Officer/Section Officer & two (2 optional subjects for Divisional Forest Officer in which he/she intends to appear in the above examination & attach this sheet to his/her application form.												
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	(Preference for the posts of BCS-EB (B-17) / Section Officer (B-17 if Applicable or advertized by Commission)												
	1 <sup>st</sup> Preference:  2 <sup>nd</sup> Preference: Signature of Applicant												
	Name												
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	2.			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No							
	3.			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No							
	4.			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No							
	5.			☐ Yes ☐ No	□ Yes □ No	☐ Yes ☐ No							
	6.			☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No							
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