

Job description and requirements for the Position of Chief Executive Officer of NPPMCL

Job Description/Responsibilities:

- (i) Responsible for the management of the Company and for its procedures in financial and other matters under delegation from the Board and subject to the oversight and directions of the Board.
- (ii) Ensures the proper implementation of strategies and policies approved by the Board.
- (iii) Putting in place appropriate arrangements to ensure that funds & resources are properly safeguarded and are used economically, efficiently and effectively and in accordance with the Company's business plan, the primary objective and statutory obligations.
- (iv) Works with the Board of Directors and other stakeholders to establish short-term objectives and long-range goals, and related plans and policies.
- (v) Presents regular reports on the status of the company's operations to the board of directors and its committees.
- (vi) Oversees the operations of power plants to ensure both qualitative and quantitative operations and maintenance of power plants in accordance with relevant agreements.
- (vii) Oversees the organization's financial structure, ensuring adequate and sound funding for the mission and goals of the company.
- (viii) Review of the financial results for all operations, comparing them with the company's objectives and taking appropriate measures to correct unsatisfactory performance and results.
- (ix) Ensures the company's compliance with all applicable laws, rules, regulations, and standards.
- (x) Serves as the company's representative to the Board of Directors, government/shareholders, employees, counterparties of various agreements etc.
- (xi) Performs other related duties to benefit the mission of the organization.
- (xii) Provide inspired leadership company-wide.
- (xiii) Makes high-level decisions about policy and strategy.
- (xiv) Develops and implement operational policies and a strategic plan.
- (xv) Create an environment that promotes enhanced performance and positive morale.
- (xvi) Oversee the company's fiscal activity, including budgeting, reporting, and auditing.
- (xvii) Identify and address problems and opportunities for the company.

Requirements:

- (i) Applicants are required to complete and sign an Application Form, as per prescribed format given on Company's website, to demonstrate his/her fitness and propriety for the position.
- (ii) **Detailed resume with copies of educational documents, experience certificates, domicile and CNIC provided along with application form must reach to below mentioned address before deadline.**
- (iii) **The applicant may also apply online through National job Portal (NJP) link (<http://njp.gov.pk>). Applicants applying online must send NJP Application form, detailed resume with copies of educational documents, experience certificates, domicile, CNIC and Application form downloaded from Company's website to below mentioned address before deadline.**
- (iv) Applicants shall also submit a declaration on a non-judicial stamp paper as per the prescribed format given on the Company's website.
- (v) Persons already serving in any Government/Public/Autonomous organization must obtain and provide No Objection Certificate (NOC) from their respective department/organization.
- (vi) We are an equal opportunity employer and females are encouraged to apply.
- (vii) Only shortlisted applicants will be invited for test/interview.
- (viii) No TA/DA will be given for the purpose of test/interview.
- (ix) Application should reach this office by 31/12/2023 till 06:00PM.
- (x) Preferably application should be submitted through registered courier, however, direct applications are also acceptable.
- (xi) Incomplete applications will be rejected.
- (xii) The envelope containing the application should clearly mention the post being applied for and should be addressed to:

***General Manager (Admin/HR),
National Power Parks Management Company (Private) Limited,
2nd Floor, 7-C-1, Gulberg III, Lahore.
Phone: +92-42-35759276-8.***