



OPPORTUNITY TO BECOME A PART OF PCAA'S PROFESSIONAL TEAM

SITUATION VACANT NOTICE NO. 13/2024

Pakistan Civil Aviation Authority requires services of qualified individuals to fill the following vacant posts on regular/ contract basis where selection will be made purely on suitability and merit:-

Sr #	Post	No. of Positions	Prescribed Qualification & Experience	Quota & Pay Scale	Age Limit
1.	Joint Director Aero Medical (EG-05)	One (01)	<ul style="list-style-type: none"> ▪ MBBS from a HEC Recognized University / Institute ▪ Must have valid PMDC Registration ▪ Must have done Basic Diploma in Aviation Medicine from a recognized institute ▪ Minimum 12 years of experience as Medical Practitioner including 04years experience in Aviation Medicine 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs.343,628/- per month (negotiable) with 5% annual increment ▪ Contract for three (03) years (extendable) 	Maximum 53 years (including all age relaxations)
2.	Joint Director AAR (ANS Inspector) (EG-05)	Four (04)	<ul style="list-style-type: none"> ▪ Minimum 14 years of Education from HEC recognized University ▪ Minimum 15 years of ATC operational experience in Civil Aviation – ▪ Have or Held Air Traffic Controller License (ATCL) with at least 2 ATS units rating (1 rating as Area or Approach surveillance controller), ▪ Working experience in CAA Regulatory as ANS Inspector framework will be preferred 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Punjab – 02 ▪ KPK-01 ▪ Lump sum Pay: Rs. 343,628/- per month (negotiable) with 5% annual increment ▪ Contract for three (03) years (extendable) 	Maximum 50 years (including all age relaxations)
3.	Joint Director IT (Application) (EG-05)		<ul style="list-style-type: none"> ▪ Bachelor /Master (16 years of education) degree in Computer Science/ Software Engineering / MIS/ IT or equivalent with minimum 2nd division from HEC Recognized University. ▪ Minimum 15 Years of 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs. 343,628/- per month (negotiable) with 5% annual increment ▪ Contract 	Maximum 50years (including all age relaxations)

		One (01)	<p>Experience in software development with minimum 07 years of experience in Aviation industry.</p> <ul style="list-style-type: none"> ▪ Proficiency in developing web applications using ASP.NET, including both Web Forms and MVC architecture. <p>Understanding of ASP.NET Core is preferred.</p> <ul style="list-style-type: none"> ▪ Expertise in designing scalable, high-performance software architectures for ASP.NET applications. ▪ In-depth knowledge of database management systems and data integration techniques in the context of ASP.NET development. ▪ Must have experience in aviation audit systems and recommended practices of aviation industry. ▪ Manage project work streams and provide guidance to business users. 	for three (03) years (extendable)	
4.	Deputy Director Aero Medical (EG-03)	One (01)	<ul style="list-style-type: none"> ▪ MBBS from a HEC Recognized University / Institute ▪ Must have valid PMDC Registration ▪ Must have done Basic Diploma in Aviation Medicine from a recognized institute ▪ Minimum 06 years of experience as Medical Practitioner including 03 years experience in Aviation Medicine 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs.247,952/- per month (negotiable) with 5% annual increment ▪ (Contract) for three (03) years (extendable) 	Maximum 50 years (including all age relaxations)
5.	Deputy Director IT (Systems) (EG-03)	One (01)	<ul style="list-style-type: none"> ▪ Bachelor / Masters (16 years of education) degree in Computer Science / IT /Telecom / Electrical/ Electronic or equivalent with minimum 2nd division 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs. 247,952 /- per month (negotiable) 	Maximum 40 years (including all age)

			<p>from HEC Recognized University.</p> <ul style="list-style-type: none"> ▪ Minimum 06 Years of Experience in system engineering, Hyper-Converged infrastructure and storage management. ▪ Microsoft/ VMware/ Amazon or equivalent Certification will be preferred. 	<p>with 5% annual increment</p> <ul style="list-style-type: none"> ▪ Contract for three (03) years (extendable) 	relaxations)
6.	Deputy Director Legal (EG-03)	One (01)	<ul style="list-style-type: none"> ▪ Graduate and L.L.B with at least 2nd Division or equivalent CGPA from HEC Recognized University. ▪ Practicing Lawyer with 09 years practice with the certificate of the President BAR of concerned District Court to the effect that the holder of License is an active Practicing Lawyer. <p>OR</p> <ul style="list-style-type: none"> ▪ Government servant in the service of Federal or Provincial Government, Semi-Government, Autonomous Body or Corporation established by law, having at least 05 years of experience as a Law Officer including Public Prosecutors and Government Pleaders. 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs. 247,952/- per month (negotiable) with 5% annual increment ▪ (Contract) for three (03) years (extendable) 	Maximum 40years (including all age relaxations)
7.	Deputy Director Finance (EG-03)	One (01)	<ul style="list-style-type: none"> ▪ CMA Qualified /CA Finalist / ACCA Member with article completed from a reputable firm Or ▪ MBA (Finance)/M.com with at 2nd Division from recognized university ▪ Six (06) years of experience in Finance / Accounts in a well reputed organization. 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Lump sum Pay: Rs. 247,952/- per month (negotiable) with 5% annual increment ▪ (Contract) for three (03) years (extendable) 	Maximum 40years (including all age relaxations)
8.	Assistant Director AAR (Civil) (EG-01)	One (01)	<ul style="list-style-type: none"> ▪ 16 Years of Education in the subject of Bachelor of Civil Engineering from any 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Pay Scale: 	Maximum 28years

			<p>HEC Recognized University with 2nd Division Must have valid PEC Registration</p> <ul style="list-style-type: none"> Three (03) years experience in aerodrome master planning, Pavement Design, evaluation and maintenance will be preferred. 	Rs.56,280-5630-168,880	(age relaxation shall be applicable as per applicable Rules)
9.	Assistant Director AAR (Electrical) (EG-01)	One (01)	<ul style="list-style-type: none"> 16 Years of Education in the subject of Bachelor of Electrical Engineering with 2nd Division Must have valid PEC Registration Three (03) years experience in Aerodrome Electrical & Airfield Lighting System Design, Operation and Maintenance will be preferred 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28years</p> <p>(age relaxation shall be applicable as per applicable Rules)</p>
10.	Assistant Director AAR (Rescue and Fire Fighting Services) (EG-01)	One (01)	<ul style="list-style-type: none"> 16 Years of Education in the subject of Bachelor of Mechanical / Chemical Engineering with 2nd Division Must have valid PEC Registration Three (03) Years experience in Rescue and Fire Fighting Services will be preferred 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28years</p> <p>(age relaxation shall be applicable as per applicable Rules)</p>
11.	Assistant Director AAR (Wildlife Hazard Management) (EG-01)	One (01)	<ul style="list-style-type: none"> 16 Years of Education in the subject of Bachelor of Science in Biological Sciences with preferably specialization in ornithology from any HEC Recognized University with 2nd Division. Three (03) Years experience in birds related studies will be preferred. 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28years</p> <p>(age relaxation shall be applicable as per applicable Rules)</p>
12.	Assistant Director AAR (Safety Management System) (EG-01)	One (01)	<ul style="list-style-type: none"> 16 Years of Education in Aeronautical Engineering from any HEC Recognized University with 2nd Division. 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28years</p> <p>(age relaxation shall be applicable as per applicable Rules)</p>

			<ul style="list-style-type: none"> Three (03) years experience in SMS will be preferred 		applicable as per applicable Rules)
13.	Assistant Director AAR (CNS) (EG-01)	One (01)	<ul style="list-style-type: none"> Graduate Engineer with majors in Electronics / Telecommunication with 2nd Division Must have valid PEC Registration Three (03) years of service/experience in the field of CNS with Basic ATSEP (ATS Electronics Personnel) Course and Specialized CNSEquipment Trainings/Courses will be preferred. 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	Maximum 28years (age relaxation shall be applicable as per applicable Rules)
14.	Assistant Director AAR (Communication Procedures) (EG-01)	One (01)	<ul style="list-style-type: none"> Graduate Engineer with majors in Electronics / Telecommunication with 2nd Division Must have valid PEC Registration Three (03) years of service/experience in the field of Aeronautical Communication Procedures with Basic COO (Communication Operation Officers) Course and AMHS Courses will be preferred <p>OR</p> <ul style="list-style-type: none"> Minimum 16 years of education in Physics, Maths or Computer Science and must have Three (03) years of service/experience in the field of Aeronautical Communication Procedures with Basic COO (Communication Operation Officers) Course and AMHS Courses. 	<ul style="list-style-type: none"> Merit-01 Pay Scale: Rs.56,280-5630-168,880 	Maximum 28years (age relaxation shall be applicable as per applicable Rules)
15.	Assistant Director Aero Medical (EG-01)	Two (02)	<ul style="list-style-type: none"> MBBS from a HEC Recognized University / Institute Must have valid PMDC Registration 	<ul style="list-style-type: none"> Merit-02 Pay Scale: Rs.56,280-5630-168,880 	Maximum 28 years (age relaxation shall be applicable

			<ul style="list-style-type: none"> ▪ Basic Diploma in Aviation Medicine from a recognized institute is preferable. ▪ Minimum 03 years of experience as Medical Practitioner 		<i>as per applicable Rules)</i>
16.	Assistant Director Legal (EG-01)	Three (03)	<ul style="list-style-type: none"> ▪ Graduate and L.L.B with at least 2nd Division or equivalent CGPA from HEC Recognized University. ▪ Practicing Lawyer with 03 years practice with the certificate of the President BAR of concerned District Court to the effect that the holder of License is an active Practicing Lawyer. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ▪ Government servant in the service of Federal or Provincial Government, Semi-Government, Autonomous Body or Corporation established by law, having at least 03 years of experience as a Law Officer including Public Prosecutors and Government Pleaders. 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Punjab-01 ▪ KPK-01 ▪ Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28 years</p> <p><i>(age relaxation shall be applicable as per applicable Rules)</i></p>
17.	Assistant Director HR (EG-01)	Two (02)	<ul style="list-style-type: none"> ▪ Bachelors / Masters (16 years of education) in HR with at least 2nd Division from HEC Recognized University ▪ Two (02) years of experience in handling HR matters in a well reputed organization is preferable 	<ul style="list-style-type: none"> ▪ Merit-02 ▪ Pay Scale: Rs.56,280-5630-168,880 	<p>Maximum 28 years</p> <p><i>(age relaxation shall be applicable as per applicable Rules)</i></p>

18.	Assistant Director Finance (EG-01)	Two (02)	<ul style="list-style-type: none"> ▪ CMA Qualified /CA Finalist / ACCA Member with article completed from a 	<ul style="list-style-type: none"> ▪ Merit-02 ▪ Pay Scale: Rs.56,280-5630- 	<p>Maximum 28years</p>
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			reputable firm Or <ul style="list-style-type: none"> ▪ MBA (Finance)/M.com with at 2nd Division from recognized university with at least two (02) years of post-qualification relevant experience ▪ Candidates having article from big firm will be added advantage 	168,880	(age relaxation shall be applicable as per applicable Rules)
19.	Assistant Director AT & ER (EG-01)	Three (03)	<ul style="list-style-type: none"> ▪ Sixteen (16) years of education preferably in Business Administration / Economics /LLB/ International Relations with at least 2nd Division from HEC Recognized University / Institute 	<ul style="list-style-type: none"> ▪ Merit-01 ▪ Punjab-01 ▪ KPK-01 ▪ Pay Scale: Rs.56,280-5630-168,880 	Maximum 28years <i>(age relaxation shall be applicable as per applicable Rules)</i>

Application Procedure:

- (a) Interested candidates are required to fill & submit Online Job Application Form available at www.caapakistan.com.pk within fifteen days from the date of this advertisement.
- (b) Candidates will be required to upload scanned copies of certificate / degree of the required qualification of the concerned post as mentioned above and CNIC while applying for the job.
- (c) In case a candidate does not upload the above documents with the online application form, his/her application will be rejected.

Terms of Reference

- i) Candidates not fulfilling the above requirements or submitting incomplete application shall not be considered.
- ii) Test / Interview will be conducted at Karachi, Lahore, Islamabad, Peshawar and Quetta for which separate notices will be issued (depending on the number of candidates).
- iii) The candidates to be called for the interview have to produce original documents for necessary verification while appearing for the interview.
- iv) No TA / DA is admissible for test / interview.
- v) Appointment will be subject to CAA's medical fitness standards.
- vi) Selected candidates will be required to serve anywhere in Pakistan as per requirement of PCAA
- vii) Government servants / employees of autonomous bodies / corporations will be required to submit NOC from current employer before interview.
- viii) Application received after due date will not be considered / entertained.
- ix) Misinformation and any attempt to influence the selection process will be considered as a definite disqualification for current as well as future recruitment in CAA, even if the candidate is otherwise qualified.
- x) In case, any educational documents or any other document provided by the applicants is found incorrect / fake / bogus at any stage, the services of selected candidate will be terminated immediately.

- xi) PCAA encourages equal employment opportunity to women and people belonging to minorities.
- xii) PCAA reserves the right to cancel the partial or whole recruitment process at any stage.

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